

**Atlanta College and Career Academy (ACCA)
Quarterly Report – April 2018**

Mission, Goals, and Need

The mission of the Atlanta College and Career Academy is to secure a next generation workforce from the Atlanta region of high school and college graduates capable of working and succeeding in a profession of their choice anywhere in the world. One of the Academy’s goals is to have graduation rates in the high ninetieth percentile and 100 percent post-secondary or job placement rates.

Partnerships, Governance, and Leadership

This is year two for the academy. As the CEO of the Academy (Shaundra Fears), I recently met with the board March 23, 2018 to begin our strategic planning for the upcoming year. We also reviewed the draft of the ACCA By-Laws and and proposed GA DOE course for phase II of the Atlanta College and Career Academy. We have a functioning board with the following members:

Name	Job Title	Email Address
Dave Cole	Managing Director and Senior State Executive IBM	dmcole@us.ibm.com
Mike Kenig	Vice Chairman Holder Construction Company	mkenig@holder.com
Amy Lancaster	Director Workforce Development	alancaster@macoc.com
Tina Fernandez	Executive Director Achieve Atlanta	tfernandez@achieveatlanta.org
Victoria Seals	President Atlanta Technical College	vseals@atlantatech.edu
Michael Maze	Director CTAE Atlanta Public Schools	mmaze@atlanta.k12.ga.us
Olivine Roberts	Assistant Superintendent Atlanta Public Schools	olivine.roberts@atlanta.k12.ga.us
Joni Williams	Executive Assistant to the President Atlanta Technical College	jwilliam@atlantatech.edu
Caroline Angelo	Executive Vice President Atlanta Technical College	cangelo@atlantatech.edu
Shaundra Fears	Program Administrator/CEO Atlanta College and Career Academy	sfears@atlanta.k12.ga.us
Kenya Gilliard	College and Career Readiness Coordinator Atlanta Public Schools	gilliardk@atlanta.k12.ga.us

During the board meeting, we decided to select additional business partners to serve on the board to ensure an equal amount of representatives from education and local businesses. The ACCA board was charged with indenting and selecting the members for the upcoming year.

Commitment and Sustainability

Atlanta Public Schools has committed to the vision of the College and Career Academy. We are currently a dual enrollment program only (phase I of implementation). The Parks Middle School building in APS will be the site of the Atlanta College and Career Academy. This location is approximately 1.8 miles away from Atlanta Technical College. We are in the planning phase for this building. Renovations will officially begin in fall 2018.

This building will allow us to offer Georgia Department of Education (9-12) CTAE courses. This venture will allow us to serve more students. We are in the planning stage for this phase.

Plan to Address Workforce Development Needs

One of our board members is a Director for Workforce Development. She is working with the board to select pathways that are in high demand based on regional needs. We have an ACCA board meeting scheduled for April 13, 2018 designed to finalize the pathways that we will offer in August 2020. These will be the GA DOE pathway offerings at the Atlanta College and Career Academy.

Standards & Curriculum

We have not started an advisory committee for curriculum and standards. We are currently in the process of finalizing the pathways. Board members are playing a vital role in the selection process.

Plan to Increase Student Participation in Move on When Ready

ACCA is in the process of developing a marketing plan to increase student participation. The following action items are included in the plan:

- Develop an informative website with up-to-date information that engages stakeholders with the College and Career Academy
- Monthly informational sessions at high schools and middle schools to provide stakeholders and APS staff with information
- Host two (one per semester) events: A Night at ATC to share information with stakeholders about the College and Career Academy
- Host Targeted Industry Information Sessions to highlight programs that are atypical choices of students (4 sessions)
- Partner with Atlanta Technical College to market program city-wide using billboards, Marta bus billboards, brochures, banners, promotional materials etc...
- Solicit support from business community to ensure students are given opportunities to experience the world of work

Faculty & Staff

The following positions are Atlanta College and Career Academy positions:

- Program Administrator – APS employee; housed on the campus of Atlanta Technical College; oversee the day-to-day operations of the academy; serves as the CEO for the academy; member of the ACCA Board, solicit partnerships and support for academy
- College and Career Readiness Coordinator - APS employee; housed on the campus of Atlanta Technical College; oversee the day-to-day operations of the academy; member of the ACCA Board; solicit partnerships and support for academy
- Counselor - APS employee; housed on the campus of Atlanta Technical College; academic/social/emotional support for students; monitor performance and attendance of students
- Administrative Assistant - APS employee; housed on the campus of Atlanta Technical College; monitor student attendance and academic performance

Plan to Increase Work-based Learning Opportunities

ACCA staff members are working close with the Atlanta Public Schools Work Based Learning Coordinator to identify opportunities for students to participate in internships and apprenticeships. Students that completed a technical certificate of credit are eligible for the apprenticeship program.

Grade Levels, Enrollment & Student Focus

We currently serve 10-12 grade students from Atlanta Public Schools. Enrollment is at 130 students that are dually enrolled in high school and Atlanta Technical College. Students are allowed to select a pathway of their interest or take any of the courses that are available at Atlanta Technical College.

Student Support and Structure

ACCA has a counselor dedicated to the students. Listed below are the services offered by the counselor:

- Create positive learning environment
- Individual and Group Counseling
- Responsive Services (personal/social/emotional support)
- Monitoring student academic progress
- Career Development
- Soft Skills
- Post-Secondary Planning
- Financial Aid Support

Evaluation and Cycle of Improvement

No data to share yet.

At the end of this year, students will be surveyed about their experience and asked to provide feedback for program improvement. Year two pass rate will be compared to baseline data to develop a plan of action to increase student achievement.

Plan to Increase Student Achievement

ACCA staff will implement the following to increase student achievement:

- Monitor student attendance/behavior weekly using the attached attendance plan and behavior intervention system to ensure academic success
- Implement a plan with ATC to monitor student academic progress
- Teach students organizational skills, time management, test-taking strategies, and classroom etiquette to adapt to collegial environment via the comprehensive guidance program

Charter School Law/District Flexibility Performance Contract

Charter application submitted September 11, 2015. The charter application was approved December 2015.

Budget

ACCA does not have a separate budget. Atlanta Public Schools provides funding for ACCA. Currently the majority of the funds are spent on student supplies needed for their courses. ACCA has spent around \$8,000.00 on student supplies.

Timelines

Tentative

- Currently located on the Campus of Atlanta Technical College
- Identify building for academy – January 2018
- Identify budget for Phase I improvements – January 2018
- Begin planning for Phase I improvements – January 2018
- Complete planning for Phase I improvements – February 2018
- Issue RFP for improvements – February 2018
- Obtain proposal for improvements – March 2018
- Begin work – September 2018
- Substantial completion – December 2019
- Final completion – March 2020
- Staff begins – June 2020
- Students begin August 2020